



Conference Center Details & Pricing

Connect, share and learn in the new conference center at The Reserve in Wells Fargo Center. With flexible rooms sizes, state-of-the-art technology and designated cleaning staff, these facilities will provide the optimal environment for your team to safely engage with each other. Access to the adjacent catering kitchen and restrooms makes team events a breeze.

Email **Community Manager Karen Allen** at Karen.Allen@Hines.com to get started.

Room Rental

Room	Capacity	Hourly	Notes
Exchange (Boardroom)	25	\$35	Fully video conference compatible with LED screen.

Room	Capacity		Hourly	Notes
	classroom	theatre		
Markets - North	32	77	\$50	Stage, Screen/Projector, Microphone
Markets - South	32	66	\$50	LED screen, Microphone
North & South Combined	72	165	\$75	Screen/Projector, LED screen, Microphone

Details

Included in reservation is basic room set-up with one of the standard layouts, use of all in-room technology, access to catering kitchen and pre-function lounge, and support from Community Ambassador Karen Allen. Reservations can be made up to 3 months in advance.

Additional charges will apply to outside A/V needs, catering, decoration, advanced room layouts, after-hours access or other additional services. Preference is for Tenant to handle requesting and invoicing for catering or supplemental A/V services with the Community Ambassador available to facilitate as needed.





Social Space Rental Details & Pricing

Gather, connect and celebrate in the new community space at The Reserve in Wells Fargo Center. With gorgeous furnishings, flexible room sizes and designated cleaning staff, these facilities will provide a relaxing environment for your team to safely engage with each other. Access to the adjacent catering kitchen and restrooms makes team events a breeze.

Email **Community Manager Karen Allen** at Karen.Allen@Hines.com to get started.

Room Rental

Room	Capacity	Cost per Use	Notes
Bar	45	\$100	Large counter island with additional high and low seating and billiard table, best for events with food and drink.
Parlor	40	\$75	Large table and low soft seating with windows and counter on two sides, best for smaller group and shared conversations.
Lounge	40	\$75	Low soft seating with fireplace and adjacent nooks, best for larger groups and socializing without heavy food service.
Library	25	\$50	Low soft seating with fireplace, large table and adjacent focus rooms. Best for low-key gatherings and group work time.

Details

Included in any reservation is access to catering kitchen, glassware and TVs, bathrooms and support from Community Ambassador Karen Allen. Furniture layout is fixed and moving of tables or sofas is not permitted. Reservations can be made up to 3 months in advance.

Additional charges may apply to outside A/V needs, catering, decoration, after-hours access or other additional services. Preference is for Tenant to handle requesting and invoicing for catering or supplemental A/V services with the Community Ambassador available to facilitate as needed.



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